

Graduate Institute of Human Resources Management Master Degree Program at National Central University

Resolved at the Academic Affairs Meeting of the Institute on July 14, 1995
Amended and resolved at the Academic Affairs Meeting of the Institute on February 27, 1996
Amended and resolved at the Academic Affairs Meeting of the Institute on December 24, 1996
Amended and resolved at the Academic Affairs Meeting of the Institute on March 4, 1997
Amended and resolved at the Academic Affairs Meeting of the Institute on June 3, 1997
Amended and resolved at the Academic Affairs Meeting of the Institute on June 1, 1998
Amended and resolved at the Academic Affairs Meeting of the Institute on December 5, 1999
Amended and resolved at the Academic Affairs Meeting of the Institute on November 14, 2000
Amended and resolved at the Academic Affairs Meeting of the Institute on April 24, 2001
Amended and resolved at the Academic Affairs Meeting of the Institute on June 26, 2001
Amended and resolved at the Academic Affairs Meeting of the Institute on October 14, 2003
Amended and resolved at the Academic Affairs Meeting of the Institute on January 18, 2005
Amended and resolved at the Academic Affairs Meeting of the Institute on October 24, 2006
Amended and resolved at the Academic Affairs Meeting of the Institute on January 13, 2009
Amended and resolved at the Academic Affairs Meeting of the Institute on May 15, 2012
Amended and resolved at the Academic Affairs Meeting of the Institute on March 5, 2013
Approved at the Academic Affairs Meeting of the University on March 20, 2013

- Article 1 The Master's degree study is limited to 1~4 years.
- Article 2 The Master's degree students of the Institute who have not completed the courses of Management, Statistics, Economics, Finance Management and Marketing Management (with passing grades) in their undergraduate school and who have not taken the Management, Statistics, and Economics entrance examinations shall have to complete the undergraduate credit hours before applying for thesis interview with the proof of credit hours submitted.
- Article 3 Chinese and English courses are to be processed in accordance with the provisions of the University.
- Article 4 Master's degree students shall submit one of the following English tests with a passing grade before applying for the thesis interview: (I) TOEFL: ① ITP 527 points or ② CBT 197 points or ③ IBT 71 points; or, (II) IELTS test 5.5; or, (III) TOEIC 785 points or (IV) LTTC Level 6.
- Article 5 Master's degree students should have completed at least 41 credit hours, in which, at least 38 credit hours have been received from this Institute excluding the thesis credit hour. No more than 16 credit hours can be taken during the first semester (excluding make-up courses and optional foreign language courses) and at least 6 credit hours per semester (Minimum credit hours required per semester must be the courses of this Institute or the credit hours needed for graduation).
- Article 6 The core courses of the Institute include Human Resource Management (Advanced placement: Management Science), Organizational Behavior, Business Research Method (Advanced placement: Statistics), Human Resource Economics (Advanced placement: Economics), Business Practice, Business Policies and Book Report Discussion.
- Article 7 The recognition of the courses completed by the graduate students of the Institute overseas:
1. The book report study course of the exchange students must have the final term paper submitted at the end of the semester to apply for a waiver of the book report course for the semester.
 2. Exchange students must submit the written report of the Business Practice course

within the specified time without the need to give a verbal report during the seminar in order to apply for a waiver of the Business Practice course.

3. Exchange students must submit the grade report of the course similar in nature to the waived course.
4. The waived courses of all exchange students are dependent on the approval by the Dean.

Article 8 The graduate students of the Institute with double majors may have the credit hours completed in accordance with the provisions for dual majors.

Article 9 The Master's degree students of the Institute should participate in various educational, training and social service activities run by the Institute.

Article 10 Graduate students who wish to replace their thesis advising professor need to fill out the application form for the approval of the Dean of the Institute.

Article 11 The graduate students of the Institute must independently complete an academic master thesis in accordance with the thesis progress and procedures as follows:

Phase	The work of graduate students	The work of the Institute	Remarks
Business Practice	Select advising professor		In six-weeks after the 2 nd semester of the first school year
Thesis plan development phase	<ol style="list-style-type: none"> 1. Forming the thesis plan 2. Select advising professor 	<ol style="list-style-type: none"> 1. Help draft up the research direction and provide necessary assistance. 2. The thesis advising professor must be at least an Assistant Professor (Assistant Researcher) inside or outside the University. The advising professor from outside the University may be joined by the teachers of the Institute, when necessary. 	In three-weeks after the 1 st semester of the second school year
Thesis plan review stage	1. Propose thesis plan: including research purpose, research subject, literature review, research methodology,	1. At least two full-time or part-time teachers of the University (if necessary, outside experts or scholars	1. The students who failed the review may apply for a second review within the first week of the second

	<p>related literature and other references.</p> <p>2. The thesis plan proposed must contain at least seven thousand words (750 words per page for about 10 pages). Graduate students' typed thesis must be delivered to the interviewers seven days before the thesis interview or seven days before the written review deadline.</p>	<p>could be invited to participate) are to form the thesis review committee with a review scheduled. The reviewed students may start conducting thesis research and writing.</p> <p>2. The advising professor is to determine whether the thesis plan is to be reviewed in writing or in an interview. If a thesis interview is arranged, the graduate student is to contact the Institute for scheduling the interview time and place.</p>	<p>semester.</p> <p>2. The graduate students who also failed the 2nd review will be held back from graduation for one year.</p> <p>3. The graduate students who did not have the thesis plan proposed one week before the finals examination week may file the first application within the first week of the second semester.</p> <p>4. The 2nd year (or up) graduate students who did not file an application within the prescribed time may have an application filed at any time; however, the thesis interview time cannot be scheduled until four months after the acceptance of the thesis plan.</p> <p>5. For the change of research subject or advising professor before the thesis plan is reviewed or after the thesis plan is accepted, an application should be filed again for thesis plan review.</p>
<p>The master's degree students are required to submit the English transcript and undergraduate credit hours proof before applying for the master's thesis interview.</p>			
Thesis interview	<p>The master's degree students must have the typed final thesis delivered to the interviewers seven days in advance.</p>	<p>Complete the thesis interview in accordance with the University's Degree Examination requirements.</p>	<p>1. Graduate students are to present a complete thesis and a Chinese and English abstract in an academic journal format based on the</p>

			thesis. 2. Graduate students who failed the thesis interview may have it postponed until the next semester.
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Article 12 The matters that are not addressed in this Program are to be processed in accordance with the relevant provisions of the Ministry of Education and the University.

Article 13 This Program is enforced after the resolution reached at the Academic Affairs Meeting of the Institute and reported to and approved by the Academic Affairs Meeting of the University and so are the amendments.